

BEAR POINT CIVIC ASSOCIATION  
P O BOX 12 – 5681 BAY LA LAUNCH AVENUE  
ORANGE BEACH, ALABAMA 36561  
SAM SPENCER: 251-981-2290

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Function: \_\_\_\_\_ Type of Function: \_\_\_\_\_

Deposit: \$100 ----- \$ \_\_\_\_\_

Building: \$200 (Members) \$300 (Non-Member) \$ \_\_\_\_\_

Total Due At Time of Rental (Deposit + Rental) \$ \_\_\_\_\_

**The deposit is due at time of reservation to hold your date. It will be refunded in the event the facilities are kept in the condition in which they were rented. Notice of cancellation of your event must be received at least two weeks prior to the rent date to avoid forfeiture of the deposit.**

**Rules: (renter must initial next to each line item to indicate they have read and understand each specific rule)**

\_\_\_\_ Rated interior occupancy of 107 persons must not be exceeded at any time.

\_\_\_\_ Rental is available from 7:00 AM on the date of rental through midnight of the day of rental. All items must be removed before midnight, or an additional daily charge will apply. If renters are requiring entry before 7:00 AM on the date of their event, they will need to reserve the building for an additional day.

\_\_\_\_ This rental agreement DOES NOT grant to the renter the exclusive use of the park or the beach.

\_\_\_\_ Due to weight restrictions, overcrowding on the pier is not permitted and should be kept to a minimum.

\_\_\_\_ Vehicles (golf carts, side-by-sides, etc.) are not allowed on the pier or in landscaped areas around the building.

\_\_\_\_ No propane burners, cookers, pots, or fryers are allowed under the pavilion or front porch area.

\_\_\_\_ No charcoal grills are allowed under the porch and pavilion area or within 25 feet of the building.

\_\_\_\_ No fire pits or chiminea are allowed within 50 feet of the building.

\_\_\_\_ Tables and chairs are not to be removed from the building. Outdoor seating is the responsibility of the renter.

\_\_\_\_ Chairs should be stacked and stored along the wall following the event. Tables and countertops should be wiped down.

\_\_\_\_ Refrigerator, range, microwave, and sink should be wiped out and left in as found condition.

\_\_\_\_ Restrooms should be cleaned including toilets and sinks.

\_\_\_\_ HVAC Units should be set no lower than 69 degrees (summer) and no higher than 76 degrees (winter). Under NO CIRCUMSTANCES should doors be left open while the HVAC unit is running.

\_\_\_\_ No confetti or glitter in or outside the building. **DO NOT use push pins, tape or any other type of adhesive to attach items to the walls.** Damage to any of the walls, floors, appliances, or HVAC units will be the responsibility of the renter and are NOT covered by the rental agreement deposit.

\_\_\_\_ No inappropriate or offensive signs, insignia, or decorations may be visible to the public. Board Members may require certain items be taken down or hidden from public view.

\_\_\_\_ Parties or gatherings of minors shall not be allowed without adult supervision.

\_\_\_\_ **Music is NOT ALLOWED outside the building after 9 p.m.**

\_\_\_\_ Remove all trash and any food items stored in the refrigerator from the building. An additional charge for disposal of such items will be the responsibility of the renter.

\_\_\_\_ Turn off the lights and make sure the building is secured upon leaving. The key to the building should be left in the drop box at the front door.

\_\_\_\_ Failure to return the key will result in an additional locksmith charge to re-key and re-distribute keys to the building.

\_\_\_\_ Renter(s), on behalf of themselves and their guest, agree to hold harmless and indemnify the Bear Point Civic Association and its members against all liability for injury, death or damage to persons or property resulting from, arising from, or related to the use of the rented property.

***I have read and understand the above rules for the rental of the BPCA and are able to abide by its terms and conditions.***

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Signature

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Date